

MINUTES OF THE SEPTEMBER 10, 2024

ANNUAL BOARD MEETING OF THE

NEW HAMPSHIRE MUNICIPAL BOND BANK

BOARD OF DIRECTORS

The Board of Directors of the New Hampshire Municipal Bond Bank (the "Bank") held a board meeting on Tuesday, September 10, 2024, at 10:00 a.m., at 33 Village Road, Waterville Valley, NH.

The meeting was called to order by Director Gerry, Chairman, at 10:06 a.m. Those present and absent were as follows:

PRESENT: James Gerry – Chairman
Lisa Ambrosio
Mark Decoteau

ALSO PRESENT: Tammy J. St. Gelais
Executive Director

Jill McNeil
Assistant Director

Lynne Murphy
Finance Director

Adam Denoncour
NH Department of Revenue Administration

VIA CONFERENCE CALL:

Paul Mansour
Vice-Chairman

Monica Mezzapelle
Treasurer

Glen Fougere
U.S. Bank

Kristy Tofuri
Hilltop Securities, Inc.

Richard Manley
Locke Lord

Lisa Driscoll
Hilltop Securities, Inc.

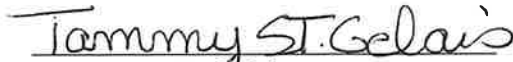
Cinder McNerney
Hilltop Securities, Inc.

The notice of the meeting with the Certificate as to Service of Notice attached thereto, as signed by the Secretary of the Bank were read and ordered spread upon the minutes of this board meeting and filed for record.

"CERTIFICATE AS TO SERVICE OF NOTICE
OF THE SEPTEMBER 10, 2024 ANNUAL BOARD MEETING"

I, Tammy J. St. Gelais, the duly appointed, qualified and acting Secretary of the New Hampshire Municipal Bond Bank (the "Bank") do hereby certify that I served, in the manner and within the time provided in the By-Laws of the Bank, upon each of the Directors of the Bank a true and correct copy of the attached notice of the September 10, 2024 annual board meeting.

IN WITNESS WHEREOF, I have hereunto set my hand this tenth day of September 2024.


Tammy J. St. Gelais
Executive Director & Secretary

Director Mezzapelle moved to approve the July 16, 2024 board meeting minutes as presented. Director Decoteau seconded the motion, and they were approved.

The Executive Director reviewed the bills and communications with the Board.

The Executive Director reviewed the financial reports with the Board.

Director Gerry made a motion to nominate Director Decoteau as Chairman. Director Ambrosio seconded the motion, and it was approved. Director Decoteau abstained.

Director Gerry made a motion to nominate Director Mansour as Vice-Chairman. Director Decoteau seconded the motion, and it was approved unanimously.

Director Decoteau made a motion to nominate Director Ambrosio as Treasurer. Director Gerry seconded the motion, and it was approved unanimously.

Director Gerry made a motion to nominate Tammy St. Gelais as Executive Director and Secretary. Director Decoteau seconded the motion, and it was approved unanimously.

Director Decoteau thanked Director Gerry for his 7 years of service on the Bond Bank Board and for the last several years for his strong leadership as the Board's Chairman.

The Executive Director presented the cash flow report in order to discuss the future of the Bond Bank's reserve funds. Rick Manley, Locke Lord, stated that through the Bond Bank's general powers (RSA 35:A:6) the Bond Bank has the authority to use the reserve funds for actions such as eliminating basis points, paying the cost of issuance, provide scholarship funds to promote education around finance, etc. Director Mansour encouraged the Board to think big about what

they can do with the reserves to benefit the state and our borrowers. Director Ambrosio suggested using the reserves to offset operating expenses. Director Mezzapelle asked what our current percentage of reserve funds were. The Executive Director responded that the Reserve Fund Policy states that the Bond Bank keep 3% of bonds outstanding. Currently, our reserves are at 4.79% of loans outstanding or an excess of \$20m. Director Ambrosio suggested increasing the percentage in the reserve policy to 4% of debt outstanding. The Executive Director presented the options for refunding 100% of the refunding savings to the borrowers, eliminating basis points, and covering issuance costs. Director Gerry asked what mechanism is available to recoup the funds if the reserves dip below the 4% threshold. The Executive Director stated the Bank could then re-examine and reinstate the charging for issuance costs and added basis points. The Board is concerned that eliminating basis points would make it hard to reinstate them if needed. Director Decoteau suggested increasing the reserve policy to 4%, decreasing the added basis points from 10 to 5 basis points and seeing what the impact of these actions will be in another year. The Board agreed and the Executive Director will update the Basis Points Policy and Reserve Fund Policy for the October Board Meeting.

Director Gerry made a motion to refund up to 100% of the savings from 2024 Series B refunding issue as a one-time rebate to the communities. Director Decoteau seconded the motion, and the motion passed unanimously.

The Executive Director presented the results of the 2024 Series D bond sale. The 10-year taxable loan for the City of Rochester received 4 bids. Fifth Third Securities was awarded the bid. The Bond Bank TIC is 4.61% and the City received a TIC of 5.09%. This issue did not need a reserve fund.

The Executive Director presented the proposal from BondLink. Cinder McNerney stated that investors go directly to them, or the issuer with their questions rather than looking through websites. Bond Link has claimed it will save the issuers on interest rates but they have yet to send any evidence of that. The Board has decided to pass on implementing BondLink at this time.

The Executive Director presented the proposal from DebtBook. This software will consolidate all our debt into one platform that will make it easier to retrieve information and create reports and graphs. VT Bond Bank has recently purchased this product along with the State of NH. Director Mezzapelle discussed the implementation of DebtBook at the State. They have been very happy with the product. Director Gerry made a motion to amend the office expense line in the FY25 annual budget by \$25,500 and to sign the 5 year contract with DebtBook. Director Ambrosio seconded the motion, and the motion passed 4-1.

Jill McNeil gave an update on the website conversion. The first draft of the home page will be available shortly.

The Executive Director gave an update on the 2025 Series A Bond Sale. As of today, there are 4 communities with 4 projects for a total of \$17,217,498.

The Executive Director discussed that there was an issue with the 8/15/24 State of NH Bond maturity and it was not paid on time. This was because the bond was not presented by our Trustee at US Bank to the State of NH's trustee, BNY Mellon, on the payment date. US Bank submitted a letter of explanation. Glen Fougere, US Bank, explained the Bond Bank was reimbursed the interest that would have been earned had the deposit been made on time. The operations team has reviewed the outstanding GO bonds and notifications/tickers were put in place on all current bonds so that 7-days prior to maturity they will be presented to the custodian for appropriate payment.

The Executive Director presented the cash available report and CD Investment Summary.

The next meeting has been scheduled for Tuesday, October 15, 2024 at 9:00 am at 25 Triangle Park Drive in Concord, NH. This meeting will also be available to attend via Zoom.

There being no further business to come before the Board, Director Gerry adjourned the meeting at 11:38 pm.

Respectfully submitted,



Tammy J. St. Gelais
Executive Director