

# NHMBB New Hampshire Municipal Bond Bank

The undersigned governmental unit (the applicant) hereby requests the New Hampshire Municipal Bond Bank to purchase the following described obligations of the applicant. This application shall not constitute a contract or a commitment to enter into a contract.

I hereby certify that the following information is true and correct to the best of my knowledge and belief.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Printed Name and Title

Loan Amount: \_\_\_\_\_ Term: \_\_\_\_\_ Level Principal or Level Debt: \_\_\_\_\_

## PART I - GENERAL INFORMATION

1. Legal Name of Governmental Unit \_\_\_\_\_
2. County of which unit is located \_\_\_\_\_
3. Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Prepared by: Name \_\_\_\_\_  
Title \_\_\_\_\_  
Phone Number \_\_\_\_\_  
E-mail Address \_\_\_\_\_
5. Billing Contact Person (If Different):  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Email Address \_\_\_\_\_
6. Law firm acting as Bond Counsel (at governmental unit's expense):  
Name of Firm \_\_\_\_\_  
Name of Contact \_\_\_\_\_
7. Local Depository Bank:  
Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Auditing Firm: \_\_\_\_\_
9. Federal Tax ID# : \_\_\_\_\_

Name of Applicant:

## PART I - GOVERNMENT INFORMATION

1. Are the governmental unit employees members of the NH Retirement System?

Yes

No

If No, please indicate any retirement plan which the employees are members of, and include a brief description listing the estimate of unfunded pension liability (if available).

2. Employees: No. of Full Time No. of Part Time

Police Department  
Fire Department  
Sewer Department  
Water Department  
Highway Department  
Library  
Parks & Recreation  
Administrative  
Other

TOTAL EMPLOYEES

\*Excludes call personnel and other seasonal, temporary and casual labor.

3. Employee Relations:

Pursuant to New Hampshire RSA 273-A, all public employees in the State of New Hampshire have the right to organize and to bargain collectively with their public employers on matters of wages, hours, and other conditions of employment other than managerial policy.

The following identifies the labor organizations, their affiliations, the length of each contract and the date which the contract expires.

| Organizations | Affiliation | Length | Contract Expiration |
|---------------|-------------|--------|---------------------|
|---------------|-------------|--------|---------------------|

4. Governmental Unit's type of government:  
Title of governing body (ex: Selectmen, Councilmen):

5. Does the town have an official seal:

Yes

No

Name of Applicant:

## **PART II - PROJECT DETAILS**

Fill out each section for each project up to 3 projects. Scroll down for more sections.  
If you are bonding more than 3 projects, please contact the Bond Bank.

### **Project 1**

1. Amount of Issue:
2. Describe purpose of issue:
3. Please give a brief detailed description of project:
4. How was the project authorized:
5. Date the project was authorized:
6. What is the impact of the proposed project on the local environment including air and water quality?
7. What specific considerations do you plan to take to reduce/improve the environmental impact of the project?
8. Does the project require an outside environmental review?
9. Were there any material objections to the project? If yes, please briefly explain.
10. Were other alternatives evaluated? If yes, please briefly explain.
11. Was this project mandated by the State or Federal Government?

Name of Applicant:

## **PART II - PROJECT DETAILS**

Fill out each section for each project up to 3 projects. Scroll down for more sections.  
If you are bonding more than 3 projects, please contact the Bond Bank.

### **Project 2**

1. Amount of Issue:
2. Describe purpose of issue:
3. Please give a brief detailed description of project:
4. How was the project authorized:
5. Date the project was authorized:
6. What is the impact of the proposed project on the local environment including air and water quality?
7. What specific considerations do you plan to take to reduce/improve the environmental impact of the project?
8. Does the project require an outside environmental review?
9. Were there any material objections to the project? If yes, please briefly explain.
10. Were other alternatives evaluated? If yes, please briefly explain.
11. Was this project mandated by the State or Federal Government?

Name of Applicant:

## **PART II - PROJECT DETAILS**

Fill out each section for each project up to 3 projects. Scroll down for more sections.  
If you are bonding more than 3 projects, please contact the Bond Bank.

### **Project 3**

1. Amount of Issue:
2. Describe purpose of issue:
3. Please give a brief detailed description of project:
4. How was the project authorized:
5. Date the project was authorized:
6. What is the impact of the proposed project on the local environment including air and water quality?
7. What specific considerations do you plan to take to reduce/improve the environmental impact of the project?
8. Does the project require an outside environmental review?
9. Were there any material objections to the project? If yes, please briefly explain.
10. Were other alternatives evaluated? If yes, please briefly explain.
11. Was this project mandated by the State or Federal Government?

Name of Applicant:

### PART III - PROJECT DETAILS

12. Funding:

| <u>Project 1</u>    | <u>Project 2</u>    | <u>Project 3</u>    |
|---------------------|---------------------|---------------------|
| Federal Funds       | Federal Funds       | Federal Funds       |
| State Funds         | State Funds         | State Funds         |
| City/Town Funds     | City/Town Funds     | City/Town Funds     |
| This Loan           | This Loan           | This Loan           |
| Other               | Other               | Other               |
| Total Project Cost: | Total Project Cost: | Total Project Cost: |

13. Amount of temporary debt issued in anticipation of this loan:

14. Type of temporary debt (example: BAN) :

15. Status of Project (dates):

|                      |                      |                      |
|----------------------|----------------------|----------------------|
| Architect/Study      | Architect/Study      | Architect/Study      |
| Engineers/Study      | Engineers/Study      | Engineers/Study      |
| Bids Awarded         | Bids Awarded         | Bids Awarded         |
| Construction Start   | Construction Start   | Construction Start   |
| Estimated Completion | Estimated Completion | Estimated Completion |

16. Estimated date of final expenditure of bond proceeds (Funds should be expended within 3-years):

Name of Applicant:

**PART IV - NEW & EXISTING DEBT**

1. Proposed Maturity Schedule: Beginning January 1, 2025, All debt service payments will be required to paid by ACH/Wire

| <u>Project #1</u> | <u>Project #2</u> | <u>Project #3</u> | <u>Total</u> |
|-------------------|-------------------|-------------------|--------------|
|-------------------|-------------------|-------------------|--------------|

Total Amount to be Bonded

Level Debt or Level Principal:

Term Requested (3-30):

Select Project Type:

2. Does the Town currently have any long-term outstanding debt?
3. Has the Town secured any new debt since your last audit? If yes, please list below provide explanation and debt schedule

| <u>Purpose</u> | <u>Type of Loan</u> | <u>Maturity Date</u> |
|----------------|---------------------|----------------------|
|----------------|---------------------|----------------------|

4. Please provide the next 5 years of Debt Service Payments

| <u>Principal</u> | <u>Interest</u> | <u>Total</u> |
|------------------|-----------------|--------------|
|------------------|-----------------|--------------|

|      |
|------|
| 2026 |
| 2027 |
| 2028 |
| 2029 |
| 2030 |

5. List short-term debt outstanding as of the date of this application.

| <u>Item</u>       | <u>Amount</u> | <u>Original Date<br/>of Issuance</u> | <u>Maturity<br/>Date</u> | <u>Legal<br/>Limit</u> |
|-------------------|---------------|--------------------------------------|--------------------------|------------------------|
| Taxes or Revenues |               |                                      |                          | 1 Year                 |
| Bonds             |               |                                      |                          | 5 Years                |
| Federal Aid       |               |                                      |                          | 5 Years                |
| TOTAL             |               |                                      |                          |                        |

6. After this issue, what prospective financing (including advanced refunding) does the governmental unit anticipate?  
Please provide a copy of a capital improvement plan for the next five years, if available.

Name of Applicant:

## PART V - OVERLAPPING DEBT

7. Overlapping debt: Indicate total long-term debt outstanding for each county, city or town, school district, water district, sewer district, or any other governmental unit for which the taxpayers of the applying governmental unit are liable.

If a Calendar Year End, as of 12/31/25

If a Fiscal Year End, as of 6/30/25

| <u>Governmental Unit</u> | <u>Outstanding</u><br><u>Bonded</u> | <u>Applicant's Percent</u><br><u>Of</u><br><u>Outstanding Debt</u> | <u>Applicant's Share</u><br><u>Of</u><br><u>Outstanding Debt</u> |
|--------------------------|-------------------------------------|--------------------------------------------------------------------|------------------------------------------------------------------|
| School District:         |                                     | (Ex. 1.23% - Type 0.0123)<br>(Ex. 100% - Type 1)                   |                                                                  |

Village Districts or Precincts:

TOTALS

8. **Town - Capital Lease :**  
Lease Purchase agreements or other financing agreements supported by general fund revenues:

| <u>Obligation</u> | <u>Original Amount</u> | <u>Maturity Date</u> | <u>Amount Currently Outstanding</u> |
|-------------------|------------------------|----------------------|-------------------------------------|
|-------------------|------------------------|----------------------|-------------------------------------|

Name of Applicant:

## PART VI - DEBT LIMITS

7. Indicate type of debt limit this issue comes under:

8. Base valuation for debt limit:

9. Long-term debt limit and margin: List principal only, do not include interest. If a Calendar Year End, as of 12/31/25  
If a Fiscal Year End, as of 6/30/25

| <u>Type</u>                            | <u>Limit</u> | -   | <u>Current Debt</u><br><u>Outstanding</u> | - | <u>This Issue</u> | - | <u>Authorized But</u><br><u>Unissued Debt</u> | = | <u>Margin</u> |
|----------------------------------------|--------------|-----|-------------------------------------------|---|-------------------|---|-----------------------------------------------|---|---------------|
| General                                | 3%           |     |                                           |   |                   |   |                                               |   |               |
| Water                                  | 10%          |     |                                           |   |                   |   |                                               |   |               |
| Sewer                                  | N/A          | N/A |                                           |   |                   |   |                                               |   | N/A           |
| Other                                  | N/A          | N/A |                                           |   |                   |   |                                               |   | N/A           |
| Overlapping Debt<br>(School & Village) | 9.75%        |     |                                           |   | N/A               |   | N/A                                           |   |               |

10. Long-term Debt:

Total Bonds Outstanding:

Total Bond This Issue:

GROSS LONG-TERM DEBT:

Less: Revenue Supported (Principal Only)

Water

Sewer Reimbursement

Other Aid

NET LONG-TERM DEBT:

Name of Applicant:

## PART VII - TAX INFORMATION

1. Valuation for the last five years:

| <u>Year</u> | Local<br>Assessed<br><u>Valuation</u> | State<br>Equalized<br><u>Valuation</u> |
|-------------|---------------------------------------|----------------------------------------|
|-------------|---------------------------------------|----------------------------------------|

2. Tax Information: Please indicate the amount of taxes uncollected by calendar each year end and the amount of uncollected and unredeemed taxes as of the date of this application:

| <u>Last 5<br/>Years</u> | Local<br>Tax<br><u>Rate</u> | Net Property<br><u>Tax Levy</u> | Amount<br>Uncollected<br>at each<br><u>Calendar Yr End</u> | Amount<br>Uncollected<br>to date<br><u>(Including Liens)</u> |
|-------------------------|-----------------------------|---------------------------------|------------------------------------------------------------|--------------------------------------------------------------|
|-------------------------|-----------------------------|---------------------------------|------------------------------------------------------------|--------------------------------------------------------------|

Effective date of last revaluation:

Anticipated date of next revaluation:

3. Please indicate any significant changes in the tax base over the past five years:

Tax Information

Name of Applicant:

### PART VIII - ECONOMIC INFORMATION

4. List the ten largest taxpayers in ranking order:

|    | <u>Name</u> | <u>Type of Business</u> | <u>Assessed Valuation</u> |
|----|-------------|-------------------------|---------------------------|
| 1  |             |                         |                           |
| 2  |             |                         |                           |
| 3  |             |                         |                           |
| 4  |             |                         |                           |
| 5  |             |                         |                           |
| 6  |             |                         |                           |
| 7  |             |                         |                           |
| 8  |             |                         |                           |
| 9  |             |                         |                           |
| 10 |             |                         |                           |

Total Assessed Valuation:

5. Please indicate any of the 10 largest taxpayers listed above that have been delinquent in paying property taxes more than 90 days after the due date during any one or more of the last three years:

| <u>Entity</u> | Is the Entity Currently Delinquent? |    |
|---------------|-------------------------------------|----|
|               | Yes                                 | No |

6. List the five largest employers that have over 10 employees:

|   | <u>Name</u> | <u>Type of Business</u> | <u>Number of Employees</u> |
|---|-------------|-------------------------|----------------------------|
| 1 |             |                         |                            |
| 2 |             |                         |                            |
| 3 |             |                         |                            |
| 4 |             |                         |                            |
| 5 |             |                         |                            |

Name of Applicant:

## PART VIII - ADDITIONAL INFORMATION

7. Building permits issued for the last five years:

| <u>Year</u> | <u>Numbered<br/>Issued</u> | <u>Total<br/>Value</u> |
|-------------|----------------------------|------------------------|
|-------------|----------------------------|------------------------|

The Town does not track  
the value of the projects.

8. Does your community have any mandates for projects (i.e. water & sewer) that are not yet authorized, but will involve incurring significant new debt if passed?

If Yes, please attach a brief description of the project, estimated costs, and the schedule.

9. Are there any other factors, including pending law suits, that have occurred since the date of your last annual report or financial statements that might significantly affect your revenues, expenditures or overall financial condition?

If Yes, please attach a detailed explanation to this section.

10. Has your municipality experienced any cybersecurity breaches?  
If so, was there a financial loss?

11. What efforts have been made to protect Security Systems?

12. Does your community have any environmental issues that could effect future operating revenues?

If Yes, please attach a detailed explanation to this section explaining what the environmental issues are and what efforts have been made to mitigate the risks.

13. Please provide a description of the community with regard to its size, location, economy, and any important or unique qualities it may have:

14. **Please enclose the last three years of financial annual audits.**

15. Do you have a Post Issuance Compliance Policy?

16. Do you have a Fund Balance Policy?